



MILWAUKEE COUNTY PARKS - PUBLIC SERVICES  
9480 WATERTOWN PLANK ROAD  
WAUWATOSA, WI 53226  
PHONE 257-8005 - FAX 257-8044

## **PICNIC POLICY AND PROCEDURES**

Permit is subject to all local municipal and county ordinances in addition to all rules and regulations governing parks and parkways, and can be terminated immediately at the discretion of local law enforcement authorities and/or the Milwaukee County Parks Department, if the terms of the application are misrepresented or when public safety is threatened. Cancellation of the permit "For Cause" will result in forfeiture of all fees. **Reservations are accepted for May 1<sup>st</sup> through October 31<sup>st</sup>. No reservations are accepted for July 4<sup>th</sup>**

**Indemnity:** Renter(s) agree(s) to indemnify, defend, and hold harmless, the County, its officers and employees, from and against all loss or expense including costs and reasonable attorney's fees and/or liability for damages for personal injury and property damage to the extent caused by any negligent or willful act or omission of Renter(s).

### **FEE INFORMATION**

Payment will be charged IN FULL to your account upon verification of rental. Acceptable payments via phone and Internet (Reservation system available Summer of 2008) include: MasterCard and Visa. You may also make payments in person at the Public Services office during office hours with cash, check, money order, MasterCard and Visa. If you choose to make a reservation, a non-refundable processing fee will be charged.

***The person responsible for the rental must be 21 years of age and will be billed for damaged park property or excessive clean-up cost.***

**Cancellation/Refund Policy:** Please refer to the Cancellation/Refund Policy and Procedure sheet.

**Alcoholic Beverages:** Alcoholic beverages are permitted in picnic areas when a valid picnic permit is procured. No additional permit is required. Exception: Alcoholic beverages are NOT ALLOWED in the two picnic areas in Holler Park.

**PIG ROASTS MUST BE DONE ABOVE GROUND. You *may not* dig a hole in the ground. No Grills** are supplied by Milwaukee County Parks. Deep Fryers are strictly PROHIBITED.

**Arrival Time:** We request that picnic areas be occupied by **10:00 AM** by at least one member of the picnic group. If you are arriving before or after 10:00 a.m., please indicate hours on the front of this sheet. **NOTE:** Please be aware of the fact that your picnic area may not be ready before 10:00 AM due to park "cleanup" operations during early morning hours.

**Shelters:** SHELTERS MUST be reserved with the specific picnic area in which the shelter is located. An additional fee must be paid when reserving a shelter.

**Electricity:** Some picnic areas offer a limited number of electrical outlets. Caution is advised when using electrical service as all circuits are amp circuits and can be easily overloaded.

**Tables:** Picnic tables are supplied in all areas. The number of tables supplied in each area is based on the capacity of that area, allowing for eight people per table. Tables are not to be moved from one area to another.

**Reserving two areas:** If a group's estimated attendance is within the capacity of one picnic area and the group wishes to reserve two picnic areas, the group is required to pay the maximum capacity fee for the second area.

**AMPLIFICATION EQUIPMENT IS NOT ALLOWED IN MOST PICNIC AREAS. Dretzka #1 and Greenfield #5 are the only areas where amplification equipment is allowed.** Common courtesy to the neighboring picnic areas is requested when selecting a volume level. ***The use of DJ equipment is prohibited;*** however, radios are permitted in all picnic areas.

Restroom facilities and parking lots are open to all park patrons, NOT EXCLUSIVE TO THE PERMIT HOLDER. Parking is permitted in designated areas only. **Vehicles cannot be parked in the picnic area unless previous arrangements are made with the park supervisor.**

**Tents:** Tents are permitted only in DESIGNATED AREAS when the picnic group has obtained a valid picnic permit. Check the specific park map or contact the park office for locations of designated areas. Tents may only be set up on the day of the picnic and must be removed on the same day. Charges will be assessed for damages incurred during the setup or removal of tents.

If you have sales or donations of any kind, you must sign a contract with the Special Events Office, 257-4503. **There is an additional fee for sales.** This includes the sale of food and beverages; tickets for rides, games, raffles, or door prizes; novelty items; t-shirts, etc. The sale of food and beverages will also require an additional permit from the local municipality. A "special event" permit must be obtained if you plan to have pony rides, a petting zoo, moonwalk, or other such activities.